



2011 Portola Railroad Days – August 18 – 21

FOOD VENDOR APPLICATION

Criteria and “The Rules”:

- Food vendors must comply with Plumas County Health Regulations and Permits.
- Food vendors will be assigned areas in the lot around the City of Portola Center Stage or the Portola City Park. Please indicate your preference below. Live music will continue after 8 pm at the City of Portola Center Stage only and it is your option to stay open after 8 pm. Portola City Park will host the Classic Car Show and music

throughout the day.

- To the extent possible, we will try to honor your request for location, and limit the number of “like” food vendors, however preference will be given, “1st come-1st served”.
- A common eating area will be provided at each site. A common hand washing station will be provided at each site.
- Friday & Saturday nights, security patrols will be provided. Vendors are responsible for their own property. Portola Railroad Days Association and the City of Portola will not be responsible for any property loss or damage.
- Please indicate electrical needs on application below.
- RV Camping will be available in designated area only, 1st come-1st served, \$10/Night. No RVs in vending area.
- Your signature below means you understand and will comply with “The Rules”.

Check In: Friday, August 19, between 9:00 am and 4:00 pm at the Check-In Booth next to the City of Portola Center Stage. Traffic signs will direct you to the proper location. At Check-In you will receive your space assignment and Event Information Packet.

Set-up Time: Friday, August 19 9:00 am to 4:00 pm - **NO EXCEPTIONS**

Operating Hours: Friday, August 19 4:00 pm to 8:00 pm (*Live music continues after 8 - your option to stay open*)
 Saturday, August 20 10:00 am to 8:00 pm (*Golden Spike Parade begins at 11 am & Street Dance after 8 pm - it's your option to open earlier or stay later*)

Sunday, August 21 10:00 am to 4:00 pm
Tear Down Time: Sunday, August 21 after 4:00 pm - **Please do not dismantle before this time.**

Event Fee: \$95.00 for a 10 x 10 space, \$142.50 for a 10 x 15 space, \$190 for a 10 x 20 space
 \$50.00 for service organizations & not-for-profit—10 x 10 space

Make check payable to: **Portola Railroad Days Association**, and Mail to: **P. O. Box 355, Portola, CA 96122**
 For further information, contact Portola City Hall, (530) 832-4216 or Pat Bridge, (530) 836-0164 or visit our website: www.PortolaRailroadDays.com

FOOD VENDOR APPLICATION

Name: _____
Include Business Name and Contact Person

Address: _____
Mailing Address, include City, State, Zip

Phone: _____ **Fax:** _____ **E - Mail:** _____

Have You Been to This Event Before? Yes No (If Yes, when _____)

Product(s) Include a complete menu (not sample): _____

Describe Electrical Needs: _____

RV Parking Needed? Y / N, # Nights @ \$10 _____ **Describe vehicle** _____

Vendor Space Size: _____ (See space size/prices above) On back, please note exact dimensions of concession tent or trailer including awnings and permanent hitch if possible. Include a diagram of location of service window or opening.

TOTAL ENCLOSED: \$ _____

Signature: _____ **Date:** _____

Applications must be received by July 29, 2011. No refunds after July 29th.
 In accordance with the Americans With Disabilities Act, if you require special assistance to participate in this event, please indicate on this application.